

Shih Chien University Academic Research Ethics Education

Implementation Guidelines

Approved at the 2nd session of the First Semester University Curriculum meeting of the Academic Year
2015/2016 in December 2, 2015

Approved at the 4th session of the First Semester Academic Affairs meeting of the Academic Year
2015/2016 on December 22, 2015

Amended and approved at the 3rd session of the Second Semester Academic Affairs meeting in the
Academic Year 2017/2018 on June 5, 2018

1. Shih Chien University (hereinafter referred to as “This University”) has formulated these Academic Research Ethics Education Implementation Guidelines to increase its students’ understanding of academic research ethics through participation in an Academic Research Ethics Education Course (hereinafter referred to as “This Courses”) and ensure they adopt an ethical attitude when engaging in academic research.
2. These Guidelines shall apply to students who are currently enrolled in Master’s, PhD, and in-service Master’s programs and were admitted after the Academic Year 2016/2017.
3. This course is a required zero-credit course. Students shall view course contents by logging into the online education platform of the Center for Taiwan Academic Research Ethics Education. They must meet the passing criteria of the administered online test and present a course completion certificate to be eligible to apply for their degree exam. Students who fail to successfully complete this course shall not be eligible to apply for this exam.
4. The Office of Academic Affairs shall upload information pertaining to newly admitted students to the online education platform of the Center for Taiwan Academic Research Ethics Education **every academic year** to create online study accounts for these students. The executive secretary of the respective department/institute shall assist in the handling of newly added or modified accounts during the semester.

Upon admission and enrollment, students shall independently complete this course by logging into the online platform of the Center for Taiwan Academic Research Ethics Education at the latest prior to applying for their degree exam. The online education platform of the Center for Taiwan Academic Research Ethics Education shall send out no-show notices (incl. failed test notices) on the first of each month to remind students to log into the platform to complete the

course.

After successful completion of the academic research ethics education course and passing of the final test, students can apply for download of their course completion certification on the website of the Center for Taiwan Academic Research Ethics Education.

5. These Guidelines and all amendments hereto shall be promulgated and put into effect upon ratification by the Academic Affairs Committee and approval by the President.